THE REGULAR MEETING OF THE POLLY ANN TRAIL MANAGEMENT COUNCIL WAS HELD WEDNESDAY, APRIL 17, 2019 AT THE OXFORD VILLAGE OFFICES.

MEETING CALLED TO ORDER BY CHAIRMAN Curtis Wright AT 3:00 PM.

1. RESPECT TO THE FLAG:

2. PRAYER: Elgin Nichols

3. ROLL CALL: (MEMBERS PRESENT)

Curtis Wright (Chair) OXT
Mike McDonald (Vice Chair) LV
Elgin Nichols (Secretary) OXT
Donni Steele (Treasurer) ORT (arrived at 3:15 PM.)
Aaron Whatley ORT
Erich Senft AT

Kevin Greene (Citizen rep.)
Linda Moran (Trail Manager)

MEMBERS ABSENT:

Bruce Pearson AT (excused)
Joe Frost OXV (excused)

Alex Kennedy (LV-ALT) (absent)
Maureen Hilmuth (OXV-ALT) (absent)

OTHERS PRESENT IN THE AUDIENCE:
Oxford Village Manager Joe Madore; Michelle Overton from OCS Design

4. APPROVAL OF AGENDA: MOTION BY: McDonald SECOND BY: Senft
To approve agenda for April 17, 2019 with no amendments
Ayes; (6) Nays (0) Absent (2)
MOTION CARRIED

5. CONSENT AGENDA: MOTION BY: Whatley SECOND BY: McDonald
To accept Consent Agenda including:
A. Approval of March 20, 2019 Minutes.
B. Treasurers Report
   1. Approval of bills to be paid = $12,032.96

ROLL CALL VOTE:
Ayes: Wright, McDonald, Nichols, Whatley, Senft
Nays: (0) Absent (3)
MOTION CARRIED
6. **PUBLIC COMMENTS (NON-AGENDA RELATED):**
   (NONE) 
   **NO ACTION REQUIRED**

7. **CITIZEN REPRESENTATIVE REPORT:**
   Kevin Green stated he had no report.
   **NO ACTION REQUIRED**

8. **TRAIL MANAGER REPORT (VERBAL SUMMARY):** March 2019
   By Trail Manager Linda Moran.

   Motion by: McDonald       Second by: Nichols
   To: Receive and file Trail Manager’s written report for March 2019.
   AYES: (6)     NAYS: (0)   ABSENT: (2)
   **MOTION CARRIED**

9. **NEW BUSINESS:**
   A. **NAMING OF POLLY ANN TRAIL PROPERTIES:**
      Motion by: Senft       Second by: Nichols
      To: Set aside until May 15, 2019 agenda for the following:
      1. List examples of proposed property identification names.
      2. Request input from local government, councils and boards
      3. Discussion about Signs, designs and identifiers.
      *NOTE Feed back from local governments should be received
      by the PATMC in time for the June 2019 agenda.
      ROLL CALL:
      AYES: Senft, Steele, Whatley, Nichols, Wright, McDonald
      NAYS: (0)   ABSENT: (2)
      **MOTION CARRIED**

   B. **CITIZEN REPRESENTATIVE APPOINTMENT:**
      Motion by: McDonald       Second by: Nichols
      To: Re-appoint Kevin Greene as the non-voting citizen at large to the Polly Ann Trail
      Management Council for a (2) year term expiring April 17, 2021.
      AYES: (6)     NAYS: (0)   ABSENT: (2)
      **MOTION CARRIED**

   C. **PAT EVENT REQUEST: (HOLY SPOKES)**
      Motion by: Nichols       Second by: Senft
      To: Approve the request from Holy Spokes to utilize the Polly Ann Trail for an
      event scheduled for May 15, 2019 contingent on receipt of all required
      documents including insurance coverage.
      AYES: (6)     NAYS: (0)   ABSENT: (2)
      **MOTION CARRIED**
10. UNFINISHED BUSINESS:

A. WEB SITE CONTRACTOR:
Motion by: Senft     Second by: Nichols
To: Approve the Web Site services as stated in the OCS Design contract, and authorize
Chairman Curtis Wright to sign the contract on behalf of the
Polly Ann Trail Management Council. This $1,500.00 amount to be expensed
To account 298-253-819.000 Services Professional.
ROLL CALL:
AYES: Senft, Steele, Whatley, Nichols, McDonald, Wright
NAYS: (0)     ABSENT: (2)
MOTION CARRIED

B. PATMC INTERLOCAL AGREEMENT REVIEW:
Chairman Wright reviewed all changes to be made to the PATMC Interlocal
Agreement documents with Council Members.
Members agreed to send Documents to DNR for review and approval.

ACTION: To table until review information is returned to PATMC.

C. PATMC Bylaws Review and Approval:
Chairman Wright reviewed all changes to be made to the PATMC Bylaws.
ACTION: To table for further consideration.

D. TRAIL MAP PURCHASE:
Motion by: Steele     Second by: Senft
To: approve the purchase of 5,000 Polly Ann Trail maps from Printboys Digital
Printing in the amount of $776.10. This $776.10 amount to be expensed to
ROLL CALL:
AYES: Senft, Steele, Whatley, Nichols, McDonald, Wright
NAYS: (0)     ABSENT: (2)
MOTION CARRIED

E. PATHWAY CHURCH PARKING:
Trail Manager Linda Moran and Treasurer Donni Steele discussed the possibility
of using Pathway Church property as a parking option for Polly Ann Trail users.
PATMC agreed to allow them to pursue conversation with church officials
and bring back information to council members for future consideration at the
May 15th meeting.

F. GERST ROAD REPAIRS; (REQUEST FOR FUNDING)
Motion by: Senft     Second by: Nichols
To: approve an amount not to exceed $250.00 for repairs to the Polly Ann Trail
at Gerst Road. This $250.00 amount to be expensed to account 298-253-932.000
Maintenance of Grounds.
ROLL CALL:
AYES: Wright, Steele, Whatley, Nichols, McDonald, Senft
NAYS: (0)     ABSENT: (2)
MOTION CARRIED
G. POWELL STREET PARK: (REQUEST FOR CEMENT PURCHASE)
Motion by: Steele  Second by: Senft
To: approve an amount not to exceed $850.00 for the purchase of cement for the
Powel Street property. This $850.00 amount to be expensed to account 298-253-932.000
Maintenance of Grounds.
ROLL CALL:
AYES: Senft, Wright, Steele, Nichols, Whatley, McDonald
NAYS: (0)  ABSENT: (2)  MOTION
CARRIED

H. WEED CONTROL FOR THE POLLY ANN TRAIL:
Motion by: McDonald  Second by: Nichols
To: Authorize Trail Manager Linda Moran to provide quotes for weed spraying of
Polly Ann Trail at the May 15, 2019 Polly Ann Trailway Council meeting for
consideration to approve a contractor.
AYES: (6)  NAYS: (0)  ABSENT: (2)  MOTION CARRIED

11. PUBLIC COMMENT:
(NONE)

12. COUNCIL MEMBER COMMENTS:
Erich Senft comment: Addison Twp Clean-up day May 11, 2019.
Aaron Whatley comment: green clean up in Orion Twp. scheduled for May 27, 2019.
Donni Steele wanted everyone to know Linda Moran was recognized as Citizen of the
Month in Orion Twp.
Nichols, McDonald, and Wright made additional comments.

13. MOTION TO ADJOURN:
MOTION BY: McDonald  SECOND BY: Senft
TO: Adjourn at 4:35 PM
AYES: (6)  NAYS: (0)  ABSENT: (2)  MOTION CARRIED

NEXT REGULAR MEETING: May 15, 2019 3:00 PM at Rowland Hall, Village of Leonard.

CHAIRMAN:  [Signature]  SECRETARY:  [Signature]
Curtis Wright  Elgin Nichols