THE REGULAR MEETING OF THE POLLY ANN TRAIL MANAGEMENT COUNCIL WAS HELD WEDNESDAY, FEB. 20, 2019 AT THE ADDISON TOWNSHIP BOARD ROOM.

MEETING CALLED TO ORDER BY CHAIR Curtiss Wright AT 3:00 PM.

1. RESPECT TO THE FLAG:

2. PRAYER: Elgin Nichols

3. ROLL CALL: (MEMBERS PRESENT)
   Curtis Wright (Chair) OXT
   Mike MacDonald (Vice Chair) LV
   Elgin Nichols (Secretary) OXT
   Donni Steele (Treasurer) ORT (Arrived at 3:10 pm)
   Aaron Whatley ORT
   Erich Senft AT
   Kevin Greene (Citizen rep.)
   Linda Morin (Trail Manager)

   MEMBERS ABSENT:
   Bruce Pearson AT
   Joe Frost OXV
   
   Alex Kennedy (LV-ALT)
   Maureen Hilmuth (OXV-ALT)

   OTHERS PRESENT IN THE AUDIENCE:
   Ethan VanArnstel (Eagle Scout)
   Lois Golden
   Lydia Ronner

4. APPROVAL OF AGENDA: MOTION BY: Senft SECOND BY: McDonald
   To approve agenda for Feb 20, 2019
   Ayes: (6)  Nays (0)  Absent (2)
   MOTION CARRIED

5. CONSENT AGENDA:
   MOTION BY: McDonald SECOND BY: Senft
   To accept Consent Agenda including:
   A. Approval of January16, 2019 Minutes.
   B. Treasurer’s Report
      1. Approval of bills to be paid = $2,160.27
   C. Orion and Oxford Chamber of Commerce Membership Renewals

   ROLL CALL VOTE:
   Ayes: Wright, McDonald, Nichols, Whatley, Senft, Steele
   Nays: (0)  Absent (2)
   MOTION CARRIED
6. **PUBLIC COMMENTS (NON-AGENDA RELATED):**
   (NONE)  
   **NO ACTION REQUIRED**

7. **CITIZEN REPRESENTATIVE REPORT:**
   Kevin Green stated he had no report.
   **NO ACTION REQUIRED**

8. **TRAIL MANAGER REPORT (VERBAL SUMMARY):** January 2019
   By: Trail Manager Linda Moran.
   Note: See attached written report received and filed within Consent Agenda item # 5
   **NO ACTION REQUIRED**

9. **NEW BUSINESS:**
   A. Eagle Scout Project:
      An Eagle Scout Project was presented by Ethan Van Amstel. He presented his plans to build bird houses bat houses and a Bench for the Polly Ann Trail. He described what the finished product would look like, who would assist him in the project and estimated cost to be at about $1,263.00. The project will consist of volunteers.
      **NO ACTION REQUIRED**

   B. Web Site and Facebook status update:
      Lois Golden (as Web Administrator) provided background history about the Polly Ann Trail Web site failure due to Hackers.
      $300.00 was previously approved for a new Web site at the January 2019 PATC meeting.
      Lois Golden assured the Council the new Web site would be up and running within a week!
      Since the allocated $300.00 was never expensed from the account, the following motion was made:
      
      **MOTION BY:** McDonald  
      **SECOND BY:** Whatley
      To allocate an additional $120.00 adding it to the $300.00 and fulfilling the requested Amount of $420.00 to develop the Web site.

      **ROLL CALL:**
      **AYES:** Senft, Steele, Whatley, Nichols, Wright, McDonald
      **NAYES:** (0)  
      **ABSENT:** (2)
      **MOTION CARRIED**

      Motion: by Senft  
      **SECOND BY:** Nichols
      To approve $300.00 for “Images by Golden, “To get the Web site up and Running within the next week.

      **ROLL CALL:**
      **AYES:** Senft, Steele, Whatley, Nichols, Wright, McDonald
      **NAYES:** (0)  
      **ABSENT:** (2)
      **MOTION CARRIED**
C. Oxford Ladies Club Event request:
Lydia Ronner (president) request for National Trail Day 5K event for June 1, 2019
and a request for $300.00 donation for the event.
MOTION BY: Nichols   SECOND BY: McDonald
To approve the Oxford Ladies Club Event Request for 5K walk on National Trail Day
June 1, 2019 and to co-sponsor the event with a $300.00 contribution for expenses,
The $300.00 is to be expensed to account 298-853-962.014 PATMC Sponsored Events.
Trail Manager Linda Moran is to coordinate the event and confirm receipt of all required
documentation for the event.

ROLL CALL:
AYES: Senft, Steele, Whatley, Nichols, Wright, McDonald
NAYS: (0)   ABSENT: (2)
MOTION CARRIED

D. National Open the Trail Day-April 13, 2019: for a special Girl Scouts event
for April 13, 2019 from 9am-12 noon.
MOTION BY: Senft   SECOND BY: Nichols
That the Polly Ann Trailway Management Council approve the Girl Scout Event Request
On National Open the Trails Day April 13, 2019 and to provide $200.00 for the event.
The $200.00 amount is to be expended to account 298-853-962.014 PATMC sponsored
Events.
Trail Manager Linda Moran is to coordinate the event with the Girl Scouts and confirm
receipt of all required documentation for the event.
ROLL CALL:
AYES: Senft, Steele, Whatley, Nichols, Wright, McDonald
NAYS: (0)   ABSENT: (2)
MOTION CARRIED

E. 2019 Equipment purchase request:
Trail Manager Linda Moran requested additional equipment be purchased for
use on the Polly Ann Trail. A list of equipment and itemized cost was attached to
equipment List to the Minutes.
MOTION BY: Senft   SECOND BY: McDonald
To approve equipment as requested by Trail Manager Linda Moran,

ROLL CALL:
YEAS: Senft, Steele, Whatley, Nichols, Wright, McDonald
NAYS: (0)   ABSENT: (2)
MOTION CARRIED
F. Polly Ann Trail Credit Card Application:
   Request by Trail Manager Linda Moran to apply for a Chase Business Card.
   The card was presented as providing benefits and savings to the Council.
   MOTION BY: Senft        SECOND BY: Wright
   To grant permission to Trail Manager Moran to apply for a new Chase Business
   Credit card.
   AYES: (6)    NAYS: (0)    ABSENT: (2)
   MOTION CARRIED

G. Electric Propelled Bicycles on the Polly Ann Trail:
   Council reviewed with the Polly Ann Trail Manager the results and impact of
   the policy governing Electric Propelled Bicycles over the last year.
   MOTION BY: McDonald      SECOND BY: Whatley
   To renew or extend the policy governing the policy for Electric Propelled Bicycles
   Effective March 21, 2019 until further review by the council is required.
   AYES: (6)    NAYS: (0)    ABSENT: (2)
   MOTION CARRIED

10. UNFINISHED BUSINESS:
   A. Cooper Standard Foundation Leonard Mill Grant Update:
      Mike McDonald provided an overview of construction and
      financial funding required to continue re-construction of the Leonard Mill.
      PATMC and the Village of Leonard entered into an agreement allowing
      Leonard to take advantage of the Polly Ann Trails 501 (C) (3) status.
      MOTION BY: Wright      SECOND BY: Senft
      To transfer the funds associated with the Cooper Standard Foundation and
      Leonard Village per agreement.
      ROLL CALL:
      AYES: Senft, Steele, Whatley, Nichols, Wright, McDonald
      NAYS: (0)    ABSENT: (2)
      MOTION CARRIED

   B. PATMC Inter-local Agreement Review:
      After a discussion about concerns with wording of the Inter-Local Agreement,
      and determination of property lines and leases.
      And to review documents sent to each member via E-mail and propose changes
      (if any). Action to be taken in March 20, 2019.
      NO MOTION REQUIRED

   C. PATMC By-laws Review:
      Council members to review documents for changes and accuracy.
      Set aside until March 20, 2019 meeting.
      NO MOTION REQUIRED
D1. Discussion followed request by Trails Manager Linda Moran to PATMC.
   MOTION BY: McDonald            SECOND BY: Senft
   To appoint Larry Obrecht as advisor for the current pending Foundation Grant project.
   AYES: (6)  NAYS: (0)  ABSENT: (2)
   MOTION CARRIED

D2. Clarkston Rd. Parking Lot Phase one request for funds:
   Request by Trails Manager Linda Moran to release remaining $2,161.00 ear-marked
   for Clarkston Rd. Parking Lot Improvements.
   MOTION BY: Steele            SECOND BY: Senft
   To release the balance of $2,161.00 for the Clarkston Rd. Parking Lot improvement project and
   expense to account # 298-853-922 “Maintenance of Grounds”.
   ROLL CALL:
   AYES; Senft, Steele, Whatley, Nichols, Wright, McDonald
   NAYS: (0)  ABSENT (2)
   MOTION CARRIED

11. PUBLIC COMMENT: (NONE)

12. BOARD MEMBER COMMENTS:

   FOLLOWING COUNCIL MEMBERS HAD COMMENTS:
   Steele, Nichols, Senft, Whatley, Wright comment Council no longer desires Accounting Detail
   reports as part of the monthly package to Council members.

13. MOTION TO ADJOURN:

   MOTION BY: Wright            SECOND BY: Senft
   TO: ADJOURN AT 4:40 PM
   AYES: (6)  NAYS: (0)  ABSENT (2)
   MOTION CARRIED

NEXT REGULAR MEETING: March 20, 2019 - 3P M at the Orion Township offices.

CHAIRMAN: Curtis Wright  SECRETARY: Elgin Nichols