THE REGULAR MEETING OF THE POLLY ANN TRAIL MANAGEMENT COUNCIL WAS HELD WEDNESDAY, JAN. 16 2019 AT THE OXFORD TOWNSHIP BOARD ROOM.

MEETING CALLED TO ORDER BY CHAIR Curtis Wright AT 3:00 PM.

1. RESPECT TO THE FLAG:

2. PRAYER: Elgin Nichols

3. ROLL CALL: (MEMBERS PRESENT)
   Curtis Wright (Chair) OXT
   Mike McDonald (Vice Chair) LV
   Elgin Nichols (Secretary) OXT
   Bruce Pearson AT
   Aaron Whatley ORT
   Erich Senf AT

   Kevin Greene (Citizen rep.)
   Linda Moran (Trail Manager)

MEMBERS ABSENT:
   Donni Steele ORT
   Joe Frost OXV

   Alex Kennedy (LV-ALT)
   David Bailey (OXV-ALT)

OTHERS PRESENT IN THE AUDIENCE:
   Ethan VanAmstel (Eagle Scout)

4. APPROVAL OF AGENDA: MOTION BY: Pearson SECOND BY: Nichols
   To approve agenda for Jan. 16, 2019
   Ayes: (6)  Nays (0)  Absent (2)
   MOTION CARRIED

5. CONSENT AGENDA:
   MOTION BY: McDonald SECOND BY: Nichols
   To accept Consent Agenda including:
   A. Approval of November 21, 2018 Minutes.
   3. Treasurers Report
      1. Approval of bills to be paid = $10,503.75 (Nov. $8,242.63)
         And (Dec. $2,261.12)
      2. Receive and file Financial Report (Nov. and Dec)
      3. Trail Manager Written Reports

ROLL CALL VOTE:
   Ayes: Wright, McDonald, Nichols, Pearson, Whatley, Senft
   Nays: (0)  Absent (2)
   MOTION CARRIED
6. **PUBLIC COMMENTS (NON-AGENDA RELATED):**
Eagle Scout candidate Ethan VanAmstel gave a presentation to the PATMC providing his plan to build and install bird and bat houses along sections of the Polly Ann Trail network. Cost estimate for the project is $1,262.00 to be achieved through donations. Labor to consist of help from friends and relatives with use of tools donated.
**ACTION:** Bruce Pearson voiced agreement with the plan and Chairman Curtis Wright agreed to place this item on the Feb 2019 Agenda for Council approval.

7. **CITIZEN REPRESENTATIVE REPORT:**
Kevin Green commented about riding his bike on the trails and finding the trails in great shape!
**NO ACTION REQUIRED**

8. **TRAIL MANAGER REPORT (VERBAL SUMMARY):** Nov 2018 and Dec 2018
   By: Trail Manager Linda Moran.
   Note* See attached written report received and filed within Consent Agenda item # 5
   **NO ACTION REQUIRED**

A. **Request to purchase equipment:**
   Trail Manager Linda Moran requested purchase of a used John Deer Gator 4-Wheeler From Orion Township Parks and Recreation for $1,000.00.
   
   1. **MOTION BY:** Aaron Whatley to abstain from the vote due to conflict of interest.  
      **SECOND BY:** Senf 
      To excuse Aaron Whatley from voting equipment purchase request.
      **YEAS:** (6)  **NAYS:** (0)  **ABSENT:** (2)  
      **MOTION APPROVED**

   2. **MOTION BY:** Wright  
      **SECOND BY:** Nichols 
      To purchase John Deere Gator 4-wheeler from Orion Township for a total $1,000.00
      
      **ROLL CALL VOTE:**
      **YEAS:** Wright, McDonald, Nichols, Pearson, Senf,  
      **NAYS:** (0)  **ABSENT:** (2)  **ABSTAIN:** Whatley 
      **MOTION APPROVED**
NEW BUSINESS:

a. PAT Event request:
   1. Frank Race Management: June 9, 2019
   2. Frank Race Management: Sept. 8, 2019

   MOTION BY: McDonald    SECOND BY: Pearson
   To approve Frank Race Management proposed races in accordance with PATMC procedures, policies and requirements.
   YEAS (6)     NAYS (0)     ABSENT (2)
   MOTION APPROVED

b. Handicap Trail Permit Renewal:

   MOTION BY: Wright     SECOND BY: Senft
   To grant a permit to Cody Pearson for use of his “powered vehicle” on the Polly Ann Trail.
   YEAS: (6)     NAYS: (0)     ABSENT (2)
   MOTION APPROVED

c. Bench Placement—Kelly Family Request:

   MOTION BY: McDonald     SECOND BY: Nichols
   To approve placement of bench designated and approved by Trail Manager Linda Moran.
   YEAS: (6)     NAYS: (0)     ABSENT (2)
   MOTION APPROVED

d. Web Site and Facebook—Status update:

   Polly Ann Web Site has been hacked and no longer functions due to mass corruption of files.

   MOTION BY: McDonald     SECOND BY: Senft
   To approve up to $300.00 to get PATMC Web Site back up and running.

   ROLL CALL:
   YEAS: Pearson, Senft, Whatley, Nichols, Wright, McDonald
   NAYS: (0)     ABSENT: (2)
   MOTION APPROVED

e. Reference Materials:

   Update information consisting of reference materials and contact information for council members to review and provide changes if necessary.

   NO ACTION REQUIRED
10. UNFINISHED BUSINESS:

a. 5 year Master Plan Update:
   Trail Manager Linda Moran provided an overview and summary of
   requirements by DNR for them to issue Trust Fund Grants to the Polly Ann Trail
   Council.
   MOTION BY: Senft    SECOND BY: Wright
   To have Trail Manager Linda Moran contact the assigned legal council for purpose
   of analyzing what is required to update and proceed with the 5 Year Master Plan.
   Trail Manager is to present an estimate of legal cost to the Council at an upcoming
   meeting for review and further action.
   YEAS: (6)        NAYS: (0)        ABSENT (2)
   MOTION APPROVED

b. PATMC Inter-local Agreement Review:
   ACTION: Council members to review documents for changes and
   Accuracy. Set aside until Feb 20, 2019 meeting.
   NO MOTION REQUIRED

c. PATMC By-laws Review:
   ACTION: Council members to review documents for changes and accuracy.
   Set aside until Feb. 20, 2019 meeting
   NO MOTION REQUIRED
11. PUBLIC COMMENT:  (NONE)

12. BOARD MEMBER COMMENTS:
   FOLLOWING COUNCIL MEMBERS HAD COMMENTS:
   McDonald, Pearson, Nichols, Senft, Whatley, Wright.

13. MOTION TO ADJOURN:

   MOTION BY: McDonald  SECOND BY: Senft  
   TO: ADJOURN AT 4:00 PM  
   YEAS: (6)  NAYS: (0)  ABSENT (2)  
   MOTION CARRIED

NEXT REGULAR MEETING: Feb. 20, 2019 at Addison Township offices.

CHAIRMAN: Curtis Wright  SECRITARY: ELGIN NICHOLS