

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL WAS HELD WEDNESDAY, JANUARY 15, 2020; 3:00 P.M. AT THE OXFORD TOWNSHIP BOARD ROOM..

MEETING CALLED TO ORDER BY CHAIRMAN Curtis Wright at 3:00 p.m.

2. **PLEDGE OF ALLEGIANCE:**

2. **INVOCATION:** Donni Steele

3. **ROLL CALL: (MEMBERS PRESENT)**

Curtis Wright (Chair)	OXT
Mike McDonald (Vice Chair)	LV
Donni Steele (Treasurer)	ORT
Allison Kemp (Secretary)	OXV
Elgin Nichols	OXT
Bruce Pearson	AT
Erich Senft	AT
Aaron Whatley	ORT

Linda Moran (Trail Manager)

MEMBERS ABSENT:

Keven Greene (non-voting Citizen Rep) OXV (Excused)

OTHERS PRESENT IN THE AUDIENCE:

OCTV Connie Miller

4. **APPROVAL OF AGENDA:**

Chairman Wright requested Item h. under New Business (Oxford Ladies Club Event Request) and Item i. (ITC Powerline Tree Trimming) event be added to agenda. Also, PATMC Officer Elections (under New Business) be moved prior to Consent Agenda.

Treasurer Steele requested to add Item e. under Unfinished Business (Pathway Church Letter Update)

MOTION BY: McDonald **SECOND BY:** Pearson

To approve the Jan 15 2020 Meeting Agenda with the above amendments.

ROLL CALL:

AYES: Wright, McDonald, Steele, Kemp, Nichols, Pearson, Senft, Whatley.

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

5. **PATMC OFFICER ELECTIONS** (*Moved up on the Agenda*)

MOTION BY: McDonald

SECOND BY: Senft

To appoint **Curtis Wright** as Chairperson of the Polly Ann Trailway Management Council for 2020.

AYES: (8) **NAYS:** (0) **ABSENT;** (0)

MOTION CARRIED

MOTION BY: Pearson **SECOND BY:** Senft
To appoint **Mike McDonald** as Vice-Chairperson of the Polly Ann Trail Management Council for 2020.

AYES: (8) NAYS: (0) ABSENT: (0)
MOTION CARRIED

MOTION BY: Nichols **SECOND BY:** Senft
To appoint **Allison Kemp** as Secretary of the Polly Ann Trailway Management Council for 2020.

AYES: (8) NAYES: (0) ABSENT: (0)
MOTION CARRIED

MOTION BY: Pearson **SECOND BY:** Senft
To appoint **Donni Steele** as Treasurer of the Polly Ann Trailway Management Council for 2020.

AYES: (8) NAYS: (0) ABSENT: (0)
MOTION CARRIED

6. CONSENT AGENDA:

MOTION BY: McDonald **SECOND BY:** Nichols

To approve the Consent Agenda including:

- A. Approval of November 20, 2019 Minutes.
- B. Treasurers Report:
 - 1. Approval of bills to be paid = \$12,610.87 (Nov.2019 = \$ 6,849.66) and (Dec. 2019 = \$ 3,761.21)
 - 2. Receive and File Financial Reports for November 2019 & December 2019.

ROLL CALL:

AYES: Pearson, Senft, Steele, Nichols, Wright, McDonald, Kemp, Whatley

NAYS:(0)

ABSENT: (0)

MOTION CARRIED

7. PUBLIC COMMENT:

NONE

8. CITIZEN REPRESENTATIVE REPORT:

Kevin Green (ABSENT) no report.

NO ACTION

9. TRAIL MANAGER REPORT:

By: Trail Manager Linda Moran .

Written Report issued January 15, 2020 (Received and Filed) for the months of Nov. 2019 & Dec. 2019.

NO ADDITIONAL ACTION REQUIRED

10. NEW BUSINESS:

b. 2020 MEETING SCHEDULE/LOCATION ADOPTION:

MOTION BY: McDonald **SECOND BY:** Senft

To approve the Polly Ann Trailway Management Council 2020 Meeting Schedule as presented .

AYES (8) NAYS: (0) ABSENT: (0)
MOTION CARRIED

c. HANDICAP TRAIL PERMIT RENEWAL:

MOTION BY: Whatley **SECOND BY:** Senft

To approve the renewal of the permit to allow Bruce Pearson's son Cody, access to the Polly Ann Trail..

AYES: (8) NAYS: (0) ABSENT: (0)

MOTION CARRIED

d. IRON BELL GRANT FUNDS:

MOTON BY: Wright **SECOND BY:** Nichols

To authorize Polly Ann Trailway Manager Linda Moran to use the remaining \$1,637.50 Iron Belle Funds to make improvements to the Indianwood Crossing parking lot and the adjacent property at Indianwood Crossing.

ROLL CALL:

AYES: Pearson, Senft, Steele, Whatley, Nichols, Wright, McDonald, Kemp.

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

e. POLLY ANN TRAIL MOWING CONTRACT:

MOTION BY: McDonald **SECOND BY:** Pearson

To approve the third year option of the mowing contract approved in 2018 between the Polly Ann Trailway Management Council and Urban Habitat at the amount of \$700.00 per mow.

Urban Habitat shall provide the Polly Ann Trailway Management Council a current Certificate of Insurance listing the Polly Ann Trailway Management Council as an additional insured.

ROLL CALL:

AYES: Pearson, Senft, Steele, Whatley, Nichols, Wright, McDonald, Kemp.

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

f. SEMCOG WORKSHOP FOR TRAIL MANAGER:

MOTION BY: Nichols **SECOND BY:** Steele

To approve Polly Ann Trailway Manager Linda Moran to attend the SEMCOG Workshop On Wednesday January 29, 2020. Any costs associated for attending the Workshop shall be expensed to Account 298-853-861.002 Contract Services.

ROLL CALL:

AYES: Pearson, Senft, Steele, Whatley, Nichols, Wright, McDonald, Kemp.

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

g. TEMPORARY BOLLARD PLACEMENT DUE TO M-24 ROAD CONSTRUCTION:

MOTION BY: McDonald **SECOND BY:** Senft

To authorize Polly Ann Trail Manager Linda Moran to contact MDOT to ask for placement of temporary Bollard signs to be placed at the intersection of the Polly Ann Trail and Glaspie Street.

AYES: (8) NAYS: (0) ABSENT: (0)

MOTION CARRIED

h. OXFORD LADIES CLUB EVENT REQUEST *(Added to the Agenda)*

MOTION BY: Kemp **SECOND BY:** Nichols

that the Polly Ann Trailway Management Council approve the Oxford Ladies Club Event Request for a 5K walk on June 13, 2020 and to provide \$300.00 for the event. The \$300.00 amount is to be expensed to account 298-853-962.014 PATMC Sponsored Events. Trail Manager Linda Moran is to coordinate the event with the Oxford Ladies Club and confirm receipt of all required documentation for the event.

ROLL CALL:

AYES: Pearson Senft, Steele, Whatley, Nichols, Wright, McDonald, Kemp

NAYS: (0) **ABSENT** (0)

MOTION CARRIED

i. ITC POWERLINE TREE TRIMMING: *(Added to the Agenda)*

Polly Ann Trail Manager Linda Moran presented an overview of a plan to cut brush and trim trees for about four miles of Orion and Oxford Trail.

NO ACTION REQUIRED

11. UNFINISHED BUSINESS:

a. POLLY ANN TRAIL MUNICIPAL FUNDING FORMULA REVIEW

MOTION BY: Steele **SECOND BY:** Nichols

To increase the Polly Ann Trail funding dues to reflect the Polly Ann Trail Funding Formula scenarios for 2020 of a proposed \$50,000.00.

ROLL CALL:

AYES: Steele, Whatley, Nichols

NAYS: Pearson, Senft, Wright, McDonald, Kemp

ABSENT: (0)

MOTION FAILED

MOTION BY: Steele **SECOND BY:** McDonald

To increase the Polly Ann Trail Funding Formula scenarios as follows:

\$41,000 for 2020

\$45,000 for 2021

\$50,000 for 2022

ROLL CALL:

AYES: Pearson, Senft, Steele, Whatley, Nichols, Wright, McDonald, Kemp.

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

b. MASTER PLAN UPDATE:

Trail Manager Linda Moran provided an update on the status and target date to present the Master Plan to Council for a preliminary review. Linda will attempt to provide copies for the February 19, 2020 meeting.

ACTION: (NONE)

c. PATMC INTER-LOCAL AGREEMENT REVIEW:

MOTION BY: Steele **SECOND BY:** Nichols

To approve the Interlocal Agreement as presented with an amendment (to Section 3A1) to add

that Council will be composed of two (2) persons from each Member Unit Township and one (1) person from each Member Unit Village.

ROLL CALL:

AYES: Pearson, Senft, Steele, Whatley, Nichols, Wright, McDonald, Kemp

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

d. PATMC BYLAWS REVIEW:

MOTION BY: Steele **SECOND BY:** McDonald

to accept the Bylaws as presented with the clarification of the blank (date) in Article 3 when it refers to the Agreement that it is the Interlocal Agreement

MOTION BY: McDonald **SECOND BY:** Senft

To change amendment Article 3 Section A per. recommendation

ROLL CALL:

AYES: Pearson, Senft, Steele, Whatley, Nichols, Wright, McDonald, Kemp

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

e. PATHWAY CHURCH LETTER UPDATE

Chairman Wright will provide a letter to Council at the February 19, 2020 to consider presenting to Pathway Church to use their parking lot.

NO ACTION REQUIRED

12. PUBLIC COMMENT

None

13. COUNCIL MEMBER COMMENTS

Donni Steele, Mike McDonald, Bruce Pearson

14. ADJOURNMENT:

MOTION BY: Pearson **SECOND BY:** Whatley

To adjourn at 4:37 p.m.

AYES: (8) **NAYS:**(0) **ABSENT** (0)

MOTION CARRIED

NEXT REGULAR MEETING: February 19, 2020 - 3P M at Addison Township Offices.

CHAIRMAN:


Curtis Wright

SECRETARY:

Allison Kemp