

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL WAS HELD WEDNESDAY, FEBRUARY 19, 2020; 3:00 PM AT THE ADDISON TOWNSHIP OFFICES.

MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:03 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Donni Steele

3. ROLL CALL: (MEMBERS PRESENT)

Curtis Wright (Chair), OXT

Mike McDonald (Vice Chair), LV

Donni Steele (Treasurer), ORT

Allison Kemp (Secretary), OXV

Elgin Nichols, OXT

Bruce Pearson, AT

Erich Senft, AT

Aaron Whatley, ORT

Linda Moran (Trail Manager)

Kevin Greene (non-voting Citizen Rep), OXV

MEMBERS ABSENT: NONE

4. APPROVAL OF AGENDA:

MOTION BY: McDonald; **SECOND BY:** Steele

To approve the Feb 19, 2020 meeting agenda.

ROLL CALL:

AYES: Wright, McDonald, Steele, Kemp, Nichols, Pearson, Senft, Whatley

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

5. CONSENT AGENDA:

MOTION BY: Nichols; **SECOND BY:** Steele

To approve the Consent Agenda including:

- a. Approval of the January 19, 2020 Minutes.
- b. Treasurer's Report
 - i. Approval of Bills to be paid = \$2,389.97
 - ii. Receive and File the Financial Reports for January 2020

ROLL CALL:

AYES: Wright, McDonald, Steele, Kemp, Nichols, Pearson, Senft, Whatley

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

6. PUBLIC COMMENT:

NONE

7. CITIZEN REPRESENTATIVE REPORT:

By: Kevin Green

Voiced concerns about how traffic increased on Glaspie, due to the M-24 project, and will affect trail user's safety. Echoed concerns for additional signage.

8. TRAIL MANAGER REPORT:

By: Trail Manager Linda Moran

Written Report for February 19, 2020 Meeting (Received and Filed)

NO ADDITIONAL ACTION REQUIRED

9. NEW BUSINESS:

a. Leonard Yard Fence Replacement

MOTION BY: Steele/McDonald

To authorize Linda Moran to proceed with the fence replacement project at the Leonard Yard. the project will be funded with the Chase credit card cash rewards. Any additional funds required to complete the project will be expensed to Account 298-853-932.000 Maintenance of Grounds.

ROLL CALL:

AYES: (8) Wright, McDonald, Steele, Kemp, Nichols, Pearson, Senft, Whatley

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

b. 2020-2021 MMRMA Insurance Policy Renewal

Motion By: Steele **SECOND BY:** Pearson

To approve the renewal of the Polly Ann Trail Insurance Policy with the Michigan Municipal Risk Management Authority for the period of February 25, 2020 through February 25, 2021 in the amount of \$2,837.00. This \$2,837.00 amount to be expensed to account 298-853-910.001 Insurance - Polly Ann Trail.

ROLL CALL:

AYES: Wright, McDonald, Steele, Kemp, Nichols, Pearson, Senft, Whatley

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

10. Unfinished Business

a. Master Plan Update

Trail Manager Linda Moran and Kristen Wiltfang from Oakland County Department of Economic Development and Community Affairs gave a presentation to update the Council on their progress updating the Trail's Master Plan.

NO ACTION REQUIRED

b. Engineering Proposal for Polly Ann Trail Update

Curtis Wright, Aaron Whatley, and Trail Manager Linda Moran will meet to discuss the specifications for the engineering proposal.

NO ACTION REQUIRED

c. Water Depot Improvements Update

Trail Manager Linda Moran gave updates on the projects she has planned to utilize the Iron Bell Grant funds at Water Depot. She plans on getting started as the weather clears up (March/April). The grant is due by September 2020.

NO ACTION REQUIRED

d. Interlocal Agreement, Bylaws, and Funding Formula Update

The Addison Township Board has not yet been approved. They will discuss it at their next meeting.

NO ACTION REQUIRED

e. ITC Funding Update

Motion By: McDonald; **SECOND BY:** Nichols

To authorize Trail manager Linda Moran to submit a request to ITC Foundation Grant of up to \$15,000.00 for use of Polly Ann Trail parking lots surface improvements, amenities like benches and/or trash containers, with appropriate signage recognizing donation, seed and ground cover, invasive species removal, and trail shoulder improvements (mowing and clearing).

Ayes: (7) Nays: (0) Absent: (1)

Motion Carried

(Steele was excused approximately 4:00 P.M.)

f. Signage for Glaspie Street and other Polly Ann Trail Locations

Discussion about how the M-24 detour on Glaspie will affect trail user safety. Will reach out to MDOT to ask for them to provide additional safety signage as part of their project plan. Village of Oxford to lend warning flags and sawhorses to warn users. Additionally, the Trail Council will purchase educational signage to highlight trail features.

Motion By: McDonald; **SECOND BY:** Senft

To authorize Polly Ann Trail Manager Linda Moran to purchase signs for the Polly Ann Trail at an amount not to exceed \$350.00. This up to \$350.00 amount to be expensed account 298-853-933.664 Equipment and Hardware. Said signs to be used for public awareness and education on the trail.

ROLL CALL:

AYES: Wright, McDonald, Kemp, Nichols, Pearson, Senft, Whatley

NAYS: (0)

ABSENT: (1) Steele

MOTION CARRIED

g. Pathway Church Letter *(Added to Agenda)*

Motion By: Senft; **SECOND BY:** Nichols

To approve the provided letter. *(Attached)*

Ayes: (7) Nays: (0) Absent: (1)

Motion Carried

11. Public Comment

NONE

12. Council Comments

Wright, McDonald, Kemp, Nichols, Pearson, Senft, Whatley

13. Adjournment

Motion By: Senft; **SECOND BY:** McDonald

To adjourn at 4:23 p.m.

Ayes: (7) Nays: (0) Absent: (1)

Motion Carried

CHAIRMAN: 
Curtis Wright

SECRETARY: _____
Allison Kemp

NEXT REGULAR MEETING: March 18th - 3:00 p.m. at Lake Orion Township Offices.