

Polly Ann Trail Event Application

If your group interested in hosting an event on the Polly Ann Trail, please complete this application and email to manager@pollyantrailway.org or mail to:

Polly Ann Trail Management Council, Inc., 23 E Elmwood, PO Box 112, Leonard MI 48367.

Your request will be reviewed at the next scheduled Polly Ann Trail Management Council meeting. Please visit our web site for meeting dates and locations (locations vary). Submit your event application at least 10 days prior to a scheduled PATMC meeting for consideration. Typically, there is no fee for nonprofit groups for use of the trail. Any fees and conditions are subject to review and approval of the Polly Ann Trailway Management Council, Inc.

Organization: _____

Contact Person: _____

Address: _____

Phone: _____ Fax: _____

Email: _____ Web Site: _____

Other Organizations/Partners: _____

Name of Event _____

Day & Date of Event: _____ Time: from _____ to _____

Location along the trail: _____

Estimated number of participants: _____ Estimated number of volunteers to perform trash pickup generated and to manage safety conditions of the event (i.e. safe street crossings): _____

Event Description: _____

Comments & Questions: _____

Process for Approval of Your Event:

- Contact the Trail Manager to schedule your event on an upcoming Polly Ann Trail Management Council meeting for discussion. Use the email below and visit our web site for our meeting schedule.
- Complete this application and a Hold Harmless form available on our web site or via email from the Trail Manager.
- Completed applications and forms due to the Manager seven days prior to the next PATMC meeting.
- Have a representative attend the PATMC meeting to answer questions about your activity.
- The PATMC will require that you provide event insurance and/or a rider stating that the PATMC, MDNRE are named insureds for the event, per the language in the 'Hold harmless' Agreement.
- All activities require approval by the Polly Ann Trail Management Council, Inc. on behalf of the MDNR, property owner.