

THE REGULAR MEETING OF THE POLLY ANN TRAIL MANAGEMENT COUNCIL WAS HELD WEDNESDAY, FEB. 20, 2019 AT THE ADDISON TOWNSHIP BOARD ROOM.

MEETING CALLED TO ORDER BY CHAIR Curtis Wright AT 3:00 PM.

1. RESPECT TO THE FLAG:

2. PRAYER: Elgin Nichols

3. ROLL CALL: (MEMBERS PRESENT)

- Curtis Wright (Chair) OXT
- Mike McDonald (Vice Chair) LV
- Elgin Nichols (Secretary) OXT
- Donni Steele (Treasurer) ORT (Arrived at 3:10 pm)
- Aaron Whatley ORT
- Erich Senft AT

- Kevin Greene (Citizen rep.)
- Linda Moran (Trail Manager)

MEMBERS ABSENT:

- Bruce Pearson AT
- Joe Frost OXV

- Alex Kennedy (LV-ALT)
- Maureen Helmuth (OXV-ALT)

OTHERS PRESENT IN THE AUDIENCE:

- Ethan VanAmstel (Eagle Scout)
- Lois Golden
- Lydia Ronner

4. APPROVAL OF AGENDA: MOTION BY: Senft SECOND BY: McDonald
 To approve agenda for Feb 20, 2019
 Ayes; (6) Nays (0) Absent (2)
MOTION CARRIED

5. CONSENT AGENDA:
MOTION BY: McDonald SECOND BY: Senft
 To accept Consent Agenda including:
 A. Approval of January 16, 2019 Minutes.
 B. Treasurers Report
 1. Approval of bills to be paid = \$ 2,160.27
 2. Receive and file Financial Report for January 2019.
 C. Orion and Oxford Chamber of Commerce Membership Renewals

ROLL CALL VOTE:

Ayes: Wright, McDonald, Nichols, Whatley, Senft, Steele
 Nays: (0) Absent (2)
MOTION CARRIED

6. **PUBLIC COMMENTS (NON-AGENDA RELATED):**
(NONE) **NO ACTION REQUIRED**

7. **CITIZEN REPRESENTATIVE REPORT:**

Kevin Green stated he had no report.

NO ACTION REQUIRED

8. **TRAIL MANAGER REPORT (VERBAL SUMMARY):** January 2019

By :Trail Manager Linda Moran.

Note* See attached written report received and filed within Consent Agenda item # 5

NO ACTION REQUIRED

9. **NEW BUSINESS:**

A. Eagle Scout Project:

An Eagle Scout Project was presented by Ethan Van Amstel . He presented his plans to build bird houses bat houses and a Bench for the Polly Ann Trail. He described what the finished product would look like, who would assist him in the project and estimated cost to be at about \$1,263.00. The project will consist of volunteers.

NO ACTION REQUIRED

B. Web Site and Facebook status update:

Lois Golden (as Web Administrator) provided back-ground history about the Polly Ann Trail Web site failure due to Hackers.

\$ 300.00 was previously approved for a new Web site at the January 2019 PATC meeting.

Lois Golden assured the Council the new Web site would be up and running within a week !

Since the allocated \$ 300.00 was never expensed from the account , the following motion was made:

MOTION BY: McDonald

SECOND BY: Whatley

To allocate an additional \$ 120.00 adding it to the \$ 300.00 and fulfilling the requested Amount of \$ 420.00 to develop the Web site.

ROLL CALL:

AYES: Senft, Steele, Whatley, Nichols, Wright, McDonald

NAYES: (0)

ABSENT: (2)

MOTION CARRIED

Motion:by: Senft

SECOND BY: Nichols

To approve \$ 300.00 for "Images by Golden, "To get the Web site up and Running within the next week.

ROLL CALL:

AYES: Senft, Steele, Whatley, Nichols Wright, McDonald

NAYS: (0)

ABSENT (2)

MOTION CARRIED

C. Oxford Ladies Club Event request:

Lydia Ronner (president) request for National Trail Day 5K event for June 1, 2019 and a request for \$ 300.00 donation for the event.

MOTION BY: Nichols

SECOND BY: McDonald

To approve the Oxford Ladies Club Event Request for 5K walk on National Trail Day June 1, 2019 and to co-sponsor the event with a \$ 300.00 contribution for expenses,

The \$ 300.00 is to be expensed to account 298-853-962.014 PATMC Sponsored Events . Trail Manager Linda Moran is to coordinate the event and confirm receipt of all required documentation for the event.

ROLL CALL:

AYES: Senft, Steele, Whatley, Nichols, Wright, McDonald

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

D. National Open the Trail Day-April 13, 2019:for a special Girl Scouts event for April 13, 2019 from 9am-12 noon.

for the event.

MOTION BY: Senft

SECOND BY: Nichols

That the Polly Ann Trailway Management Council approve the Girl Scout Event Request On National Open the Trails Day April 13, 2019 and to provide \$ 200.00 for the event.

The \$ 200.00 amount is to be expended to account 298-853-962.014 PATMC sponsored Events.

Trail Manager Linda Moran is to coordinate the event with the Girl Scouts and confirm receipt of all required documentation for the event.

ROLL CALL:

AYES: Senft, Steele, Whatley, Nichols, Wright, McDonald

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

E. 2019 Equipment purchase request:

Trail Manager Linda Moran requested additional equipment be purchased for use on the Polly Ann Trail. A list of equipment and itemized cost was attached to equipment List to the Minutes.

MOTION BY: Senft

SECOND BY: McDonald

To approve equipment as requested by Trail Manager Linda Moran,

ROLL CALL:

YEAS: Senft, Steele, Whatley, Nichols, Wright, McDonald

NAYS: (0)

ABSENT (2)

MOTION CARRIED

F, Polly Ann Trail Credit Card Application:

Request by Trail Manager Linda Moran to apply for a Chase Business Card.

The card was presented as providing benefits and savings to the Council.

MOTION BY: Senft SECOND BY: Wright

To grant permission to Trail Manager Moran to apply for a new Chase Business Credit card.

AYES: (6) NAYS: (0) ABSENT: (2)

MOTION CARRIED

G. Electric Propelled Bicycles on the Polly Ann Trail:

Council reviewed with the Polly Ann Trail Manager the results and impact of the policy governing Electric Propelled Bicycles over the last year.

MOTION BY: McDonald SECOND BY: Whatley

To renew or extend the policy governing the policy for Electric Propelled Bicycles Effective March 21, 2019 until further review by the council is required.

AYES: (6) NAYS: (0) ABSENT: (2)

MOTION CARRIED

10. UNFINISHED BUSINESS:

A . Cooper Standard Foundation Leonard Mill Grant Update:

Mike McDonald provided an overview of construction and financial funding required to continue re-construction of the Leonard Mill. PATMC. and the Village of Leonard entered into an agreement allowing Leonard to take advantage of the Polly Ann Trails 501 (C) (3) status.

MOTION BY: Wright SECOND BY: Senft

To transfer the funds associated with the Cooper Standard Foundation and Leonard Village per agreement.

ROLL CALL:

AYES: Senft, Steele, Whatley, Nichols, Wright, McDonald

NAYS:(0) ABSENT: (2)

MOTION CARRIED

B . PATMC Inter-local Agreement Review:

After a discussion about concerns with wording of the Inter-Local Agreement, and determination of property lines and leases.

And to review documents sent to each member via E-mail and propose changes (if any). Action to be taken in March 20, 2019.

NO MOTION REQUIRED

C. PATMC By-laws Review:

Council members to review documents for changes and accuracy.

Set aside until ,March 20, 2019 meeting

NO MOTION REQUIRED

- D1.** Discussion followed request by Trails Manager Linda Moran to PATMC .
 MOTION BY: McDonald SECOND BY: Senft
 To appoint Larry Obrecht as advisor for the current pending Foundation Grant project.

AYES: (6) NAYS: (0) ABSENT: (2)
MOTION CARRIED

- D2. Clarkston Rd. Parking Lot Phase one request for funds:**
 Request by Trails Manager Linda Moran to release remaining \$ 2,161.00 ear-marked
 for Clarkston Rd. Parking Lot Improvements:
 MOTION BY: Steele SECOND BY: Senft
 To release the balace of \$ 2,161.00 for the Clarkston Rd. Parking Lot improvement project and
 expense to account # 298-853-922 "Maintenance of Grounds".

ROLL CALL:
 AYES; Senft, Steele, Whatley, Nichols, Wright, McDonald
 NAYS: (0) ABSENT (2)
MOTION CARRIED

11. PUBLIC COMMENT: (NONE)

12. BOARD MEMBER COMMENTS:

FOLLOWING COUNCIL MEMBERS HAD COMMENTS:
 Steele, Nichols, Senft, Whatley, Wright comment Council no longer desires Accounting Detail
 reports as part of the monthly package to Council members.

13. MOTION TO ADJOURN:

MOTION BY: Wright **SECOND BY:** Senft
TO: ADJOURN AT 4:40 PM

AYES: (6) NAYS: (0) ABSENT (2)
MOTION CARRIED

NEXT REGULAR MEETING: March 20, 2019 - 3P M at the Orion Township offices.

CHAIRMAN: _____
 Curtis Wright

SECRETARY: _____
 Elgin Nichols