

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT
COUNCIL WAS HELD WEDNESDAY, JUNE 17, 2020; 3:00 PM VIA "GotoMeetings"
VIDEO CONFERENCE

(Meeting conducted via video conference due to the health concern of COVID-19 and Governor
Whitmer's Executive Order 2020-48)

MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:07 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Donni Steele

3. ROLL CALL: (MEMBERS PRESENT)

Curtis Wright (Chair), OXT

Donni Steele (Treasurer), ORT

Allison Kemp (Secretary), OXV

Jonathon Nold, OXT

Bruce Pearson, AT

Aaron Whatley, ORT

Linda Moran (Trail Manager)

KEVEN GREENE (non-voting Citizen Rep), OXV

MEMBERS ABSENT:

Erich Senft, AT

Mike McDonald (Vice Chair), LV

4. APPROVAL OF AGENDA:

MOTION BY: Nold **SECOND BY:** Whatley

To approve the May 20, 2020 meeting agenda and to add item new business:
b. Banners on Bridge in Village of Oxford

ROLL CALL:

AYES: (6) Wright, Steele, Kemp, Nold, Whatley, Pearson

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

5. CONSENT AGENDA:

MOTION BY: Pearson **SECOND BY:** Nold

To approve the Consent Agenda including:

- a. The May 20, 2020 Meeting Minutes
- b. Treasurer's Report
 - i. Approval of Bills to be paid = \$2,619.14
 - ii. Receive and File the Financial Reports for May 2020
- c. Trail Manager's Report for May 2020

ROLL CALL:

AYES: (6) Wright, Steele, Kemp, Whatley, Nold, Pearson

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

6. PUBLIC COMMENT:

NONE

7. CITIZEN REPRESENTATIVE REPORT:

By: Kevin Green, nothing to report

8. NEW BUSINESS:

- a. **COVID-19 Preparedness and Response Plan and Approved Linear Trail Maintenance Form**
- b. **Linda will have the volunteers sign the form about Covid Readiness safety precautions form.**

MOTION BY: Steele **SECOND BY:** Pearson

I move to approve the COVID-19 Preparedness and Response Plan and Approved Linear Trail Maintenance form provided by the Michigan Department of Natural Resources with the exception that there are to be signs posted on bathroom that will indicate that the bathrooms are not disinfected and cleaned daily. (Note: The bathrooms and water fountain are not on MDNR property)

ROLL CALL:

AYES: (6) Wright, Steele, Kemp, Pearson, Whatley, Nold

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

- c. **Banners on Larry Obrecht Bridge to help businesses downtown during construction and Covid, M-DOT is allowing this.**

MOTION BY: Kemp **SECOND BY:** Nold

I make a motion to allow the Village of Oxford to hang promotional banners on the Larry Obrecht Bridge until November 1st, 2020.

ROLL CALL:

AYES: (6) Wright, Steele, Kemp, Pearson, Whatley, Nold

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

9. Unfinished Business

- a. **Asphalt Repairs North of Burdick Street- Village of Oxford Behind Frosty Boy Ice Cream and the proceeds from bottle drive will pay for costs. Also Birmingham Sealcoat to be aggressive with tree root removal.**

MOTION BY: Pearson SECOND BY: Nold

I move to accept the quote from Birmingham Sealcoat dated August 16, 2018 and approve an amount not to exceed \$9500.00 to perform the asphalt repairs and on the Polly Ann Trail north of Burdick Street in the Village of Oxford (amount to include removal of tree roots). The \$9,500.00 amount to be expensed to 298-853-932.

ROLL CALL:

AYES: (6) Wright, Steele, Kemp, Pearson, Whatley, Nold

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

Pearson left meeting.

b. Culvert Repair North of Greenshield Road- Update

Trail Manager Linda Moran provided an update on the construction schedule for the culvert repair and updated pictures of the damage. Still working on getting addition information from Superior. Motion from last meeting will cover repairs needed.

NO FUTHER ACTION NEEDED AT THIS TIME

c. Master Plan- Update

No update at this time. Planner Kristen Wiltfang hopes to be able to resume work on the plan soon.

NO FUTHER ACTION NEEDED AT THIS TIME

d. ITC Line Schedule Update

Trail Manager Linda Moran has been in contact with ITC provided update on land clearing and ITC's schedule for line replacement.

NO FUTHER ACTION NEEDED AT THIS TIME

e. Orion Township Safety Plan Project Update

Treasurer Steele and Trail Manager Linda Moran provided update on safety path construction schedule on Joslyn Road between Heights and Indianwood and how the trail will be closed during the construction. Trees have been marked, planned on work being done after July 4th.

NO FUTHER ACTION NEEDED AT THIS TIME

f. Beverage Container Drive Update, Excellent work by Manager, Council, Volunteers Powers Distributing and Oxford Police. Final pop dollars figure to bring to August meeting to determine how much we may donate to Police fundraiser.

MOTION BY: Steele SECOND BY: Nold

I move to send a gift to the Village of Oxford Police Department and Powers Distributing, up to \$300.00, as a thank you gift for their efforts.

ROLL CALL:

AYES: (5) Wright, Steele, Kemp, Whatley, Nold

NAYS: (0)

ABSENT: (3)

MOTION CARRIED

10. Public Comment

NONE

11. Council Comments

Whatley, Steele, Kemp, Greene, Moran, Wright

12. Adjournment


MOTION BY: Steele **SECOND BY:** Whatley

To adjourn at 4:09 p.m.

Ayes: (4) Nays: (0) Absent: (4)

Motion Carried

**NEXT REGULAR MEETING: August 19th - 3:00 P.M. at Orion Township Offices,
Virtual GoTo Meeting.**

CHAIRMAN:  _____
Curtis Wright

SECRETARY: _____
Allison Kemp